

ADMINISTRATIVE/ CLERICAL

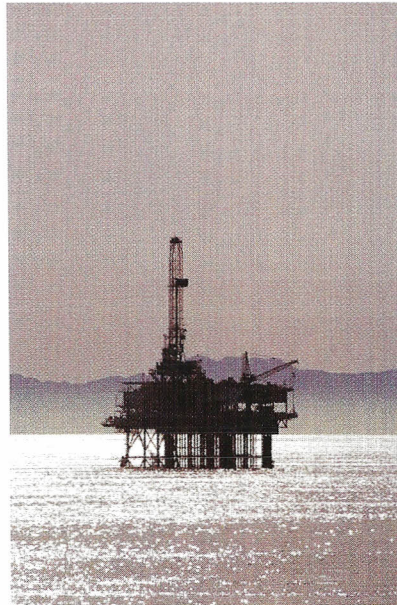


TMM Services offers
Temporary, Temp to Hire
and Direct Hire.

Whether your need is for
one candidate for one hour,
or ten candidates for
ten weeks your personnel
needs are covered. Each
candidate is personally
interviewed, tested and
reference and background
checks made.

- Administrative Assistants
- Legal Secretaries/Legal Assistants
- Receptionists/Front Desk Clerks
- Bookkeepers
- Accounts Payable/Receivable Clerks
- Medical Assistants/Coders

OFFSHORE



- Cooks
- Galley Hands
- Housekeepers
- Stewards
- Clerical
- Desk Clerks
- Dispatchers

All our offshore
personnel have the
following certification:

TWIC Card
Water Survival
SafeGulf
Drug Test

TMM Services, LLC

Hospitality & Clerical Division



*"Specializing in Matching top
of the line candidates for
Temporary, Temp to Hire, and
Direct Hire".*

TMM Services, LLC

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Houma, LA 70360

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E-Mail: sandra@tmmsvs.com

www.tmmsvs.com

TMM Services is available 24/7/365. Our proven recruiting techniques and industry leading screening processes enable us to provide staff that exceeds our clients' expectations. Our staffing solutions are flexible... from last minute emergency needs to full time positions, we can fill your needs. TMM Services recruits for and provides staff for both hospitality and administrative positions.



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TMM Services Offers the Following Personnel:

HOSPITALITY:

**Servers
Wait Staff
Hostesses
Bartenders
Housekeepers**

OFFSHORE:

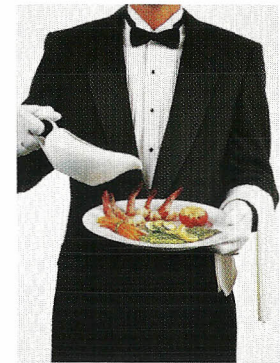
**Cooks (Day/Night)
Galley Hands
Housekeepers
Stewards
Clerical
Desk Clerks
Dispatchers**

ADMINISTRATIVE CLERICAL:

**Administrative Assistants
Legal Secretaries/Legal Assistants
Receptionists/Front Desk Clerks
Bookkeepers
Accounts Payable/Receivable Clerks
Medical Assistants/Coders**

Please inquire for positions not listed

HOSPITALITY



We are committed to provide the hospitality industry with the highest quality temporary staffing. We have the expertise and resources to handle your temporary staffing requirements for food and beverage department services, meetings, conferences, conventions and private functions.

- Servers
- Wait Staff
- Hostesses
- Bartenders
- Housekeepers